# JAIPUR NATIONAL UNIVERSITY

**School of Distance Education & Learning (SODEL)**
**Jagatpura, Jaipur Ph.: 0141-7198000**
**E-Mail : distlearning@jnujaipur.ac.in**

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## APPLICATION FOR OBTAINING TRANSCRIPT

1. Name of the Candidate (IN CAPITAL LETTERS) : …….
2. Aadhaar No. : …….
3. Gender (Please Tick (√ ) Mark) : Male ☐ Female ☐
4. Father's Name (IN CAPITAL LETTERS) : …….
5. Mother's Name (IN CAPITAL LETTERS) : …….
6. Enrollment Number : JNU-jpr/de/…….
7. Name of the Programme : …….
8. Academic Session : …….
9. Complete Postal Address at which Degree/Diploma/Certificate is to be sent : House/Flat No. : ……
   Street : …….
   Area : ……Tehsil : ……..
   City : ……. Dist. : ……
   State : ……..
   Pin Code : ☐☐☐☐☐☐
10. Mobile No. : ☐☐☐☐☐☐☐☐☐☐
11. Email Address : …….
12. Payment Details : DD No. : ……..…….. Date : ……..….
    Bank : ……..…
    Total Amount : ……
    **₹ 2000/- (First Copy of Transcript)**
    **₹ 1000/- (Subsequent Copy of Transcript)**
    **₹ 1500/- (Concealed Envelop)**

**Note :** Students are required to attach all his/her photocopies of mark-sheets from **10th onwards (Self Attested) )**, photocopy of **Aadhaar Card** (Self Attested) and address proof with this Application Form. **Transcript** will be dispatched at the Indian Postal Address of the student within **15 Days** after submitting this Application Form. DD should be in favor of **'Jaipur National University'** payable at Jaipur.

- Lateral Entry Student's are required to attach all photocopies of Mark-sheets of Graduation/Post Graduation (Self Attested).
- Credit Transfer Student's are required to attach other University Qualified Examination photocopy of Mark-sheets (Self attested).

**UNDERTAKING :**

The Degree/Diploma/any Document/Certificate may be sent by Registered/Speed Post/Courier at my risk. The University will not be responsible in any way for loss in transit.

**(SIGNATURE OF THE STUDENT)**